

## K D POLYTECHNIC PATAN

<b>1 Head, Human Resource (Faculty &amp; Staff):(Shri V M Patel)</b>			
Sr. No.	Activity	Convener	Members
1	Administrative officer	B.N. Prajapati/ H.A.Darji	N T Tapodhan
2	Institute Time table and Overload/work load committee	R L Rewadivala	J.A.Patel , J.B.Patel(Mech) K.A.Prajapati , M R Thakkar, R.S.Vaghela . C.B.Patel(App) P.V.Yadav
3	Legal Matters	P.P.Prajapati	N.K.Prajapati , M.K.Patel. P.A.Patel , Y R .Patel (Comp) S.D.Parmar
4	Grievance Cell	R.L.Revdiwala	C.D.Patel R.N.Bhavsar , G.S.Patel, R.M.Chaudhry , S.J.Thakor, S.D.Parmar
5	R T I/ PIO	B.N. Prajapati	J.B.Patel(Mech)
6	Internal Complaint Committee and Women Development cell	Smt.K.N.Vaghela	Smt. P P Patankar. Smt.V.G.Patel Ku. N.K.Chaudhari. J N Acharya,
7	Staff Quarters allotment	J A Patel	M N Suthar, N I Chaudhari
8	CAS,Quality Assurance, API.	R.J.Patel	R D Modi, B.N.Prajapati, V P Chaudhary, N.T.Tapodhan
9	Account Officer	H.A.Darji	K M Madhu. R K Rajgor
10	Income tax	R.J.Patel	H.A.Darji , F.A.Mukhi, A.R.Joshi, P.M.Patel P.M.Prajapati , S.D.Parmar, L L Solanki
11	Student Feedback	J.A.Patel	Smt.B.l.Saini, C.H.Thakkar , H.S.Darji, G.S.Patel, P.V.Yadav, U V Patel

*Handwritten Signature*

## K D POLYTECHNIC PATAN

### 2 Head, Student Affairs (Smt. K N Vaghela)

Sr. No.	Activity	Convener	Members
1	GTU Coordinators	K.N.Vaghela/ V P Patel	M.K.Patel, S.D.Parmar, M.S.Patel, M.K.Modli, K.D.Prajapati, R M Chaudhari, C B Patel (App)
2	Student Section	G S Patel	A.B.Patel , R K Prajapati, J B Patel (comp), C.B.Patel(Ele), H.S. Panchal, Smt B.C.Patel
3	(1) Student Scholarship  (2) NSP (National scholarship portal)	R L Revadiwala/ R K Vaghela(Comp)  Smt V R Bhatt	H.S.Panchal , B C Patel, H A Darji Ku, N.K.Chaudhari , J B Patel (comp) U.V.Patel , S V Patel B.B.Solanki
4	Gymkhana	R D Modi	F.A.Mukhi , M.K.Patel, K A Prajapati, R.K.Prajapati, U.A.Patel, P.M.Prajapati
5	Alumni Association	A B Patel	C.H.Thakkar, J B Patel (Comp) U.V.Patel, U.A.Patel ,N.J.Prajapati R J Prajapati,
6	NSS	C.N.Desai	C H Thakkar , A D Patel (Meeh) R.K.Prajapati , P.M.Prajapati U.A.Patel, S J Thakor
7	Anti Ragging Committee	Shri P M Mehta	ALL HODS
8	Anti Ragging Squad	Shri J M Joshi	ALL HODS
9	Language Lab	R.L.Revadiwala	P V Yadav
10	Admission & Help Center	C.D.Patel	ACPDC committee will be formed at the time of Admission



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<b>2 Head, Student Affairs (Smt. K N Vaghela)</b>			
Sr. No.	Activity	Convener	Members
11	Student Performance & Result Analysis	V.P.Patel	M.K.Patel, C B Patel (App), S.D.Parmar, M.S.Patel, A B Patel, K.D.Prajapati
12	Workshop superintendent	D K Raval	Y.R.Patel
13	MYSY & Help Center	M.P.Patel	Nirvriti J Patel (Comp)
14	Tablet Distribution	Parth Patel	D D Desai, B D Patel

<b>3 Head, Store &amp; Purchase: (Shri J M Joshi)</b>			
Sr No	Activity	Convener	Members
1	Store Officer, New Items , Govt-non Govt.,ST/AMTS & Tendering for out sourcing	D K Dabhi	A.D.Patel, V.P.Patel, C.B.Patel(App), A B Patel, R J Prajapati(Ele), J N Aacharya
2	Write-off	P M Mehta	A.B.Patel, G.S.Patel, D S Trivedi, J.A.Patel, J N Aacharya, C.N.Desai, M.K.Parmar

*AM*

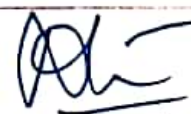
## K D POLYTECHNIC PATAN

<b>4 Head, Academics : (Shri P M Mehta)</b>			
Sr. No.	Activity	Convener	Members
1	First Year co-ordination and semester Exam Coordination	R.L.Revadiwala	U.A.Patel, H A Darji
2	Institute Information Compilation Committee including CTE Follow up	N.J.Prajapati	A.D.Patel
3	AICTE	M K Modh	R.J.Patel , R K Vaghela, F.A.Mukhi, Parth Mishra, R.K.Prajapati, P.V.Yadav
4	AISHE	Hitesh Patel	B.C.Patel Smt. B.I.Saini H S Darji F.A.Mukhi , R.S.Vaghela
5	GTU Affiliation	S.D.Parmar	Parth Mishra
7	Academic Inspection, Institute Ranking /NIRF	R D Modi	committee will be formed at the time of Academic.
8	NBA	Shri V M Patel/ R S Vaghela	N J Prajapati, D K Patel, D S Trivedi, P J Joshi, C B Patel (App) P V Yadav
9	SSIP	S K Raval	Hiren Patel, R S Vaghela, Parth Patel, B I Saini, F A Mukhi, U A Patel, S V Patel,
10	BISAG	R.S.Vaghela	Shayju Raju

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## K D POLYTECHNIC PATAN

<b>5 Head, Infrastructure &amp; Maintenance: (Shri D K Patel)</b>			
Sr. No.	Activity	Convener	Members
1	Civil Works and R&B (Civil) Liaison	D K Patel	J.T.Patel ,N.K.Prajapati P.P.Prajapati
2	House Keeping	R.M.Chaudhry	R.N.Bhavsar , M.C.Patel, R.J.Prajapati M C Thakore, S.D.Parmar , U.A.Patel N K Prajapati, B.B.Solanki
3	Gardening	F.A.Mukhi	J.T.Patel
4	Electrical maintenance , Billing & R&B (Elect) liaison	H V Patel	Parth Mishra, N.I.Chaudhari.
5	RO & Water cooler, AC Maintenance, Fire Extinguisher	U.A.Patel	J.D.Patel
6	EPABX/Telephone	R.S.Vaghela	R K Prajapati
7	CCTV Camera Video conferencing	G.S.Patel	K.D.Prajapati ,H.S.Panchal, C.B.Patel(App) S.D.Parmar
8	Security	S.K.Raval	M.P.Patel
9	CWAN/Internet Facility	C.D.Patel	N.A.Patel , U.V.Patel P.P.Prajapati , C.B.Patel(App) S.K.Raval, D S Trivedi, A.B.Patel
10	Institute Website	N.A.Patel	P.P.Prajapati , N.K.Prajapati A.B.Patel, P.M.Patel R.K.Prajapati , R.J.Prajapati
11	KYC Update	N.A.Patel	V.P.Patel , N.K.Prajapati M.P. Patel , P.M.Patel R.K.Prajapati ,R.J.Prajapati
12	Duplo & Xerox Maintenance	M S Patel	K.D.Prajapati



## K D POLYTECHNIC PATAN


<b>6 Head, Industry &amp; Outreach: (Shri D K Raval)</b>			
Sr No	Activity	Convener	Members
1	Placement Cell, Industry Linkages and MOU/ CII	D K Raval/ K S Patel	Hiren Patel, H S Darji, P P Prajapati, U V Patel Y R Patel (comp)
2	E-Newsletter, Inst&Dept Brochure	U V Patel/ R K Prajapati	R D Modi, A B Patel, P.M.Patel, F.A.Mukhi, B I Saini
3	Media Coordinator	P.P.Prajapati	C N Desai
4	Professional bodies and Student Chapters	J.B.Patel(Mech)/ K R Patel	C.H.Thakkar N.A.Patel , H.S.Darji
5	RUSA Scheme	P P Patankar	J.D.Patel, Smt. A M Mewada, Ku.N.K.Chaudhary, Smt. V.G.Patel , M.K.Parmar
6	PMKVY Scheme	P J Joshi	P.M.Patel, H.V.Patel, H.S.Panchal, Y R Patel (comp), R.S.Vaghela
7	MAY Scheme	P.V.Yadav	Hiren Patel, U.V.Patel, A R Joshi, R N Bhavsar Y R Patel (comp)
8	GKS/ SkillDevelopment	N.J.Prajapati	K.R.Patel,
9	Finishing school (KCG)	N.J.Prajapati	K.R.Patel,



## K D POLYTECHNIC PATAN

7 Head, Amenities: (Shri J M Joshi)			
Sr. No	Activity	Convener	Members
1	Library (NDLI Club)	J N Aacharya	C N Desai, M K Parmar
2	Hostel Rector & Medical Facility	Shri J M Joshi	C D Patel, R S Vaghela J N Aacharya,
3	Canteen and Student Store facility	Y.R.Patel	V N Bamaniya
4	Conference, Auditorium, Seminar Hall Allocation & Maintenance	M.K.Patel	K.R.Patel , J.T.Patel, P.M. Prajapati S V Patel

8 Head, CDTP: (Shri J M Joshi)			
Sr. No	Activity	Convener	Members
1	CDTP	Shri J M Joshi	P.L.Trivedi, L.L.Solanki, R K Rajgor N.T.Tapodhan, B.J.Patel, R.K.Patni



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9.			
Sr. No	Activity	Convener	Members
1	IFMS	V P Chaudhary	A D Patel (Meech), R K Rajgor
2	Cogent Portal	R J Prajapati	C H Thakkar
3	ETRP Co Ordinator for Cogent Portal	M R Thakkar	
4	Sathi Portal	R D Modi	K M Madhu
5	RTO (Learning Licence)	C N Desai / Y R Patel	M N Suthar N I Chaudhary
6	Institute Furniture	M K Patel	J J Parmar
7	Entrepreneurship Cell	All Hod's	Smt B I Saini R S Vaghela Hiren R Patel F A Mukhi Parth Patel R J Patel (Account officer for this cell)
8	IQAC (Internal Quality Assurance Cell)	Principal	All HOD's B N Prajapati M K Modh
9	UPS Maintence	C B Patel (Elec.)	S D Parmar
10	Microsoft Team	Shyju Raju	A B Patel, C H Thakkar, N J Prajapati, K A Prajapati



PRINCIPAL  
K D POLYTECHNIC,  
PATAN